



Camosun College

CMLA CLINICAL PRACTICUM



Camosun College CMLA

- 5-7 Weeks – 4 full time days a week
- Flexibility in scheduling
- Dedicated Students
- Registered with BCSLS and CSMLS Accreditation

Dates & Times

- Start Date: First day of the third term
- Practicum sites: Arranged within HSPnet or SuccessFactors with the Camosun Clinical Liaison/ or Program Leader
- First day/week for Orientation – Safety, tours, initial introductions, any required sign offs
- Next Practicum Documents – Clinical Portfolio and Student Pocket Book

Student Requirements

CLINICAL PORTFOLIO TERMINOLOGY

- Designate Employee
- Clinical Site Supervisor
- Camosun Clinical Liaison



Certified Medical Laboratory Assistant Portfolio of Clinical Experience and Competence 2020

Student Name

Clinical Practicum Placement Site

Designated Employee Name

Student Requirements

CLINICAL PORTFOLIO

- Weekly Formative Feedback
- Final Week Summative Feedback
- 3 Competency Assessments



Certified Medical Laboratory Assistant Portfolio of Clinical Experience and Competence 2020

Student Name

Clinical Practicum Placement Site

Designated Employee Name

Clinical Portfolio – Formative & Summative Assessments

- Weekly Formative Assessment
- Provide focused feedback crucial to student development
- Final Assessment is Summative
- All Formative and Summative assessments to be completed by a Supervisor or Senior MLA

CMLA CLINICAL PORTFOLIO

Formative Evaluation – Orientation Period (Week 1)

Student Name _____ Evaluator Name _____

Date _____ Procedure area(s) _____

Rate each of the following using this scale:

Below Expectations: 1-2; Needs Improvement: 3-4; Meets Expectations: 5-8; Exceeds Expectations: 9-10

Knowledge Development

	Applies knowledge of procedures
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Competence

	Makes effective use of time to learn during each shift/rotation
	Demonstrates increasing levels of proficiency and independence

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Complete the following by indicating "Yes" or "No" (to achieve "Yes", the student must be consistent throughout evaluation period)

Professionalism

	Adheres to program and clinical site policies and guidelines
	Demonstrates accountability for actions and personal responsibility for learning

Communication

	Communicates effectively with staff and patients while in course of duty
	Maintains communication with DE regarding clinical expectations and scheduling
	Maintains communication with Clinical Liaison regarding course expectations and scheduling

Course Requirements

	Participated in 30 hours of clinical time each week; days absent: _____
	Submitted all course documentation to D2L on time

Portfolio Requirements to date: *Weekly Self Reflection* _____ # of Cases _____

Comments: _____

Result:

- At least **Meets Expectations** (5 or higher on any numerical ratings **AND** "Yes" on all other criteria)
 Remediation plan required (4 or less on any numerical ratings **OR** "No" on any other criteria)

Student Signature _____ Evaluator Signature _____

Date Reviewed _____

Clinical Portfolio – Competency Assessments

- Competency Assessments are direct observations of student phlebotomy collections
- 3 successful Competencies of increasing complexity are required
- Assessment can be completed by DEs or Supervisors

CMLA CLINICAL PORTFOLIO	
Competency Assessment Form	
Student Name:	Date:
Evaluator Name:	Is this a repeat? Yes/No (circle)
Type of Procedure:	Accession #:
Any missed critical criteria* (bold) results in the need for a repeat attempt.	
Professional Conduct Evaluator to mark as skill/behaviour is demonstrated/observed	
Attitude and Behaviour*	<input type="radio"/> Upheld Respectful Workplace; demonstrated professional behaviours and gracious attitude when receiving feedback
Legal/Ethical*	<input type="radio"/> Upheld Legal requirements; professional Code of Ethics (confidentiality, privacy, consent, etc.)
Section Score	/2
Interpret the Request Evaluator to mark as skill/behaviour is demonstrated/observed	
Investigate and Verify	<input type="radio"/> Identified relevant history, verified appropriateness and completeness of request, consulted with Designated Employee to clarify request
Initiate*	<input type="radio"/> Matched labels and requisition
Section Score	/2
Plan the Procedure Evaluator to mark as skill/behaviour is demonstrated/observed	
Think	<input type="radio"/> Contemplated implications of patient's history, condition and special requirements
Prepare	<input type="radio"/> Prepared patient, assembled equipment to facilitate efficient execution of the procedure
Adapt	<input type="radio"/> Changed phlebotomy plan as required (altered patient status, patient limitation, etc.)
Supervision*	<input type="radio"/> Ensured Designated Employee ready to observe BEFORE interacting with patient
Section Score	/4
Establish the Patient Relationship Evaluator to mark as skill/behaviour is demonstrated/observed	
Patient Identification*	<input type="radio"/> Confirmed the patient's identity using at least two identifiers (and according to site policy)
Greeting – SNOD*	<input type="radio"/> Greeted the patient, disclosing role (Camosun student), name, and Designated Employee's name
Procedure Confirmation	<input type="radio"/> Verified nature of exam with patient using open-ended questions; obtained any additional history i.e. ECG
Explanation and Consent	<input type="radio"/> Explained procedure to patient; obtained implied consent
Section Score	/4
Execute the Procedure Evaluator to mark as skill/behaviour is demonstrated/observed	
Infection Control*	<input type="radio"/> Adhered to infection control policies
Patient Preparation	<input type="radio"/> Inspected and positioned arm for accessibility to appropriate vein
Body Mechanics	<input type="radio"/> Utilized proper body mechanics while performing phlebotomy and positioning the patient
Patient Care and Safety	<input type="radio"/> Throughout the procedure, monitored patient comfort and responded to patient needs
Score	/4
For each procedure:	
Phlebotomy	<input type="radio"/> Independently positioned patient for each procedure
	<input type="radio"/> Selected the required phlebotomy equipment and had accessible
	<input type="radio"/> Applied and released tourniquet correctly/timely
	<input type="radio"/> Selected appropriate vein
	<input type="radio"/> Smooth insertion of needle and had steady hand throughout procedure
Score	/6

CMLA CLINICAL PORTFOLIO	
Conclude the Procedure Evaluator to mark as skill/behaviour is demonstrated/observed	
<input type="radio"/>	Inverted and mixed specimens as per site protocol
<input type="radio"/>	Engaged safety shield on vacutainer needle and disposed of in appropriate container
<input type="radio"/>	Ensured bleeding stopped and gave post-procedural instructions to the patient
<input type="radio"/>	Labeled tubes according to site guidelines
<input type="radio"/>	Maintained patient confidentiality throughout procedure
<input type="radio"/>	Cleaned and adequately restored the procedure room in preparation for the next patient
<input type="radio"/>	Procedure was completed in a reasonable timeframe
Section Score	/7
Total Score	/29 Add the score from each section. Minimum total score is 27.
Quality of Performance Describe the overall performance in terms of efficiency and attention to safety and quality.	
Rate Student's Performance Consider quality of performance and rate from 0-10.	Unsafe 0-2 RATING Does not demonstrate the foundational knowledge required for safe practice Missed one or more critical criteria Demonstrated a lack of understanding or ability to follow through with instructions
	Novice 3-4 RATING Would still require direct supervision in this situation Met all critical criteria Sought minimal guidance from designated employee before, during, and/or after the procedure Ready to move on to the advanced beginner level
	Advanced Beginner 5-8 RATING Ready to move on to higher acuity patients and more challenging scenarios Would be able to function with indirect supervision in this situation Met all critical criteria Sought minimal clarification before and/or after the procedure
	Entry-level 9-10 RATING Demonstrated knowledge and ability as an entry-level CMLA Would be able to function independently in this situation Met all critical criteria Took the lead role in performing the procedure, seeking assistance only for safety reasons

Assessment Result:

Advanced Beginner or greater competence demonstrated

Repeat attempt needed (if repeat recommended, indicate specific area for improvement):

Signature of Student: _____

Signature of Evaluator: _____

Student Requirements



CERTIFIED MEDICAL LABORATORY ASSISTANT
STUDENT CLINICAL POCKET BOOK
2020

Name

STUDENT POCKET BOOK

- Daily records of clinical experiences
- 200 Successful Venipunctures including a minimum 10 Butterfly collections
- Required Procedures
- Optional Procedures
- Weekly Feedback Forms from DE

Student Pocket Book – Required Unassisted Procedures & Optional Procedures

Student Pocket Book - Novice

UNASSISTED PROCEDURE #5

Holter Monitor or Ambulatory Blood Pressure:
(please indicate which)

Date: _____ Accession: _____

Initial to validate that the student independently performed the following steps:

- ┆ Had knowledge of indicators and protocols for Holter/AMBP monitor testing.
- ┆ Had knowledge of Holter/AMBP monitor application and disconnection.
- ┆ Had knowledge of patient instruction
- ┆ Had knowledge of patient diary

Designated Employee name and initials:

Updated 12 February 2020

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Student Pocket Book

UNASSISTED PROCEDURE #2

Standard Phlebotomy:

Date: _____ Accession: _____

Initial to validate that the student independently performed the following steps:

- ┆ Selects required phlebotomy equipment and has accessible
- ┆ Positions arm for accessibility to the vein
- ┆ Apply/release tourniquet correctly/timely
- ┆ Selects appropriate vein
- ┆ Anchors the vein appropriately (comment)
- ┆ Smooth insertion of needle (fluid insertion at correct angle/depth)
- ┆ Has a steady hand – minimal shaking
- ┆ Follows Order of Draw
- ┆ Inverts and mixes specimens as per site protocol
- ┆ Engages safety shield on vacutainer needle to hear “click”
- ┆ Safely disposes of needle
- ┆ Ensures bleeding has stopped at venipuncture site before covering
- ┆ Labels tubes according to site guidelines

Designated Employee name and initials:

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Student Pocket Book – Daily Log, Weekly Feedback and Self Reflection

Student Pocket Book - Novice

Example:

Phlebotomy Description	Accession Number	Date (DD/MM/YY)	Participation (O, A, or U)	Successful/ Unsuccessful
1 21 gauge Straight Needle = 21 SN	410333002	22/05/19	U	S
Notes: Multiple tube collection				
2 23 gauge Straight Needle = 23 SN	005	22/05/19	A	S
Notes: First collect not successful second attempt with verbal consent and DE instruction was successful				
3 23 gauge Butterfly Hand Vein = 23 BH	007	22/05/19	U	S
Notes: Elderly patient with very fine veins				
4 Heel Capillary = HC	010	22/05/19	O	S
Notes: Newborn Billirubin level				

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Student Pocket Book - Novice

Self-Reflection Notes Week 1

Updated 12 February 2020

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Feedback?

Q&A?

Please contact

Alex Purdy

purdya@camosun.ca

or Tania Pozney

pozneyt@Camosun.ca

with any further questions.

Thank you.

